

Witham Fourth District IDB

SECTION 23 OF THE LAND DRAINAGE ACT 1991
AND / OR DRAINAGE BOARD BYELAWS

APPLICATION FOR CONSENT



PLEASE READ THE ENCLOSED GUIDANCE NOTES AS YOU COMPLETE THIS FORM

For guidance on filling out each section of the application, click on the comment box on the right of the page and the guidance notes will appear.

Section 1 – Applicant Details

What is the classification of the applicant? (Please tick)

Private Individual: Business/Company: Public Body: Group of Individuals:

Applicant Name:

Company, Group or Public Body name:

Address:

Landline Number:

Mobile Number:

email:

Section 2 – Agent Details

Agent Name:

Address:

Landline Number:

Mobile Number:

email:

Section 3 – Site Information and Description of Works

3.1 Site Information

Applicants interest in the land? (Please tick)

Owner:

Tenant: if you are the tenant do you have the landowners permission Yes No

Other: please provide details

Watercourse name:

Site Address:

Parish:

O.S. Field No's:

Grid Reference (easting northing):

3.2 Detailed Description of Proposed Works

Please include details of any works:

in, over, under or within 9 metres of the bank top of a Board maintained watercourse. For culverted watercourses this distance is measured from the outside wall of the pipe.

within the channel of a private watercourse.

that increase the discharge of water to the drainage system (please state the impermeable area discharging for any surface water disposal applications).

3.3 Plans and Drawings

All applications must be supported by location plans, sections and/or detailed sketch of proposals. Please tick and provide details.

Location Plan: (1:10,000 scale)	<input type="checkbox"/>	Drawing Number:	<input type="text"/>
Existing Site Plan: (1:500 scale)	<input type="checkbox"/>	Drawing Number:	<input type="text"/>
Proposed Site Plan: (1:500 scale)	<input type="checkbox"/>	Drawing Number:	<input type="text"/>
Detail/Sketch: (1:500 scale)	<input type="checkbox"/>	Drawing Number:	<input type="text"/>
Cross Sections:	<input type="checkbox"/>	Drawing Number:	<input type="text"/>
Long Sections:	<input type="checkbox"/>	Drawing Number:	<input type="text"/>

Section 4 – Construction Details

Are the works of temporary or permanent construction? (Please tick) Temporary Permanent

If the works are temporary, please state how long for:

Construction start date:

Construction end date:

Section 5 – Other Permissions

5.1 Planning Permission

Planning authority:

Planning application number:

Approval date:

5.2 Adjoining Landowner Permission

Are you the sole owner of the land?(Please tick) Yes No

If you have answered no, have you consulted with the adjoining landowner? Yes No

If you have answered no to the final question, you must consult with the adjoining landowner and any other affected party on your proposals. This consent **DOES NOT** give you permission to enter or affect land you do not own.

5.3 Other Permissions

Section 6 – Environment Agency Interests

Do the proposed works involve the following? (Please tick)

Impounding (holding back water) Yes No

Abstracting (removing) Water Yes No

Fish or fisheries Yes No

Disposing of Waste Material Yes No

Water Quality Yes No

If yes to any of the above are affected, please contact the Environment Agency.

Section 7 – Future Responsibility

During Construction: Name Contact number

Following Construction: Name Contact number

Section 8 – Environmental Considerations

For additional environmental guidance please click the comment box on the right.

Section 9 – Fees

A £100 application and administration fee will be payable upon consent being granted by the Board. Please **do not** pay any fees until an Officer requests them.

Section 10 - Declaration

Please read through this list and tick the items you are sending with this application.

Completed Form with any associated documents and calculations:

Site Plans, Drawings and Location Plans:

Environmental/Ecological Reports:

Method Statement:

The Data Protection Act 1998

The Board will process the information you provide to enable the application to be determined.

The Board may also process or release the information to:

- offer you documents or services relating to environmental matters
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services)
- carry out research into environmental issues and develop solutions to problems
- provide information from the public register to anyone who asks
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed
- assess whether customers are satisfied with our service and improve it where necessary
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows)

The Board may pass the information on to our agents or representatives acting on our behalf.

By signing below, you are declaring that, as far as you know, the information given in this application, including the map and any supporting documents, is true.

The applicant indemnifies the Board against any claim in respect of injury, damage or loss arising out of the execution of works by the Board (or any person working for the Board) in connection with the watercourse.

Please DO NOT commence work until consent has been issued, unless agreed otherwise with the Board.

Signature:

Print name:

Company name:

Position held:

Date:

We prefer this form to be returned via email to drainage@w4idb.co.uk if you do not have an email facility please post it for the attention of: **The Engineering Team, Witham Fourth District I.D.B. 47 Norfolk Street, Boston, Lincs PE21 6PP**

Please DO NOT commence work until consent has been issued, unless agreed otherwise with the Board.