



ASSISTANT FOREMAN

Grade 5 (Spine Point 20-23)

4 x 4 Vehicle provided

Reporting to Foreman

Overall Purpose

To supervise the operations of the labour force and works programme of the Board in conjunction with the Foreman.

Duties, Tasks and Responsibilities

- Assist Foreman with duties as required and deputise during holidays, sickness etc.
- Comply with Health and Safety Policy and Conservation Policy.
- Inspect Board's watercourses and pipelines.
- Assist with monitoring of consents and contraventions of the Byelaws.
- Monitor routine maintenance procedures at pumping stations.
- Assist office staff in general paperwork issues that arise from Works.
- Maintain and adjust water levels – weir boards and slackers.